#### Staff Council

## **NOTICE**

The First meeting of the Staff Council for the session 2021-22 will be held on 05-07-2021 at 11.30 am, under the chairmanship of Mr. S. M. Nandagawali, officiating Principal, Dr. L. D. Balkhande College of Arts and Commerce Pauni, Dist. Bhandara, in Principal's cabin. All the members are informed to remain present for the meeting. The meeting will be Online and Manual mode, link will be given before time.

The Agenda of the meeting is as follows:-

- 1) Discuss and confirm the minutes of the previous meeting of staff council held on 05-04-2021.
- 2) Regarding the compliance of the previous meeting of staff council held on 05-04-2021.
- 3) Preparation of the Departmental Planning for the session 2021-22.
- 4) Preparation and submission of the Departmental Record for the session 2020-21.
- 5) Regarding the Admission process of B. A. and B.Com. for the session 2021-22.
- 6) Regarding the preparation of syllabus for the Short Term Courses and Certificate Courses.
- 7) Regarding the Admission process of the 11<sup>th</sup> class.
- 8) Any other matter with the permission of chair.

## **Arts Faculty**

1] Mr. S. M. Nandagawali (Offi. Principal)

2] Mr. N. P. Singade (Vice Principal)

3] Mr. M. G. Wahane

4] Mr. S. P. Gajbhiye

5] Mr. N. **Q**. Jadhav

6] Dr. J. K. Jangale

7] Mr. V. A. Meshram

Signature

## Librarian

1] Dr. Ku. S.S. Shambharkar

## Junior College

1] Mr. R.B.Nagarare

2] Mr. B.K.Shobhane

3] Mr. M.K.Lothe

## **Teachers on Clock Hour Basis**

1] Dr. S. B. Bagade

2] Mr. P. K. Khobragade

3] Mr. T. P. Shende

4] Mr. S. R. Ramteke

5] Mr. L. P. Bankar

6] Ku. S.M. Ambade

7] Dr. M. M. Bansu

8] Mr. A. D. Pillewan

9] Mr. V. D. Hatolkar

10] Mr. M. R. Meshram

Date :- 05/07/2021

S. J. JL.

Degono-

Dr. J. K. Jangale

Dr. LD. Balkhande College of Arts and Commerce, Pauni, Dist.- Blandings

#### **Staff Council**

## **Minutes**

Date: - 05/07/2021

Time:- 11.30 am.

The First meeting of the Staff Council for the session 2021-22 is held on 05-07-2021 at 11.30 am, under the chairmanship of Mr. S. M. Nandagawali, officiating Principal, Dr. L. D. Balkhande College of Arts and Commerce Pauni, Dist. Bhandara, in Principal's cabin. All the members were present in the meeting. The meeting was Online and Manual mode.

## **Arts Faculty**

1] Mr. S. M. Nandagawali (Offi. Principal)

2] Mr. N. P. Singade (Vice Principal)

3] Mr. M. G. Wahane

4] Mr. S. P. Gajbhiye

5] Mr. N. G. Jadhav

6] Dr. J. K. Jangale

7] Mr. V. A. Meshram

Signature

#### Librarian

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## Junior College

1] Mr. R.B.Nagarare

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3] Mr. M.K.Lothe

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#### **Teachers on Clock Hour Basis**

1] Dr. S. B. Bagade

Mr. P. K. Khobragade

3] Mr. T. P. Shende

4] Mr. S. R. Ramteke

5] Mr. L. P. Bankar

6] Ku. S.M. Ambade

7] Dr. M. M. Bansu

8] Mr. A. D. Pillewan

9] Mr. V. D. Hatolkar

10] Mr. M. R. Meshram

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**Agenda No. 1:-** Discuss and confirm the minutes of the previous meeting of staff council held on 05-04-2021 were approved which as follows.

- i) The Action Taken Report/Compliance of the previous meeting on 05-04-2021.
- ii) Criteria wise record of the year 2020-21.
- iii) The Record of different committees of the year 2020-21.
- iv) The Record of Departmental activities.

**Agenda No. 2:-**The Principal assured about the compliance of the minutes of previous meeting of staff council held on 05-04-2021.

Agenda No. 3:- Preparation of the Departmental Planning for the session 2021-22.

It was decided unanimously to prepare the departmental planning and to take the departmental meeting as well as the activities and feedback forms of students should be conducted according to the departmental planning.

**Agenda No. 4:-** Preparation and submission of the Departmental Record for the session 2020-21.

The departmental record of the previous year 2020-21 was prepared and submitted by the faculties, and those who were not to be submitted should be submitted as early as possible such discussion decided by all.

**Agenda No. 5:-** Regarding the Admission process of B. A. and B.Com. for the session 2021-22.

The results of 12th class yet not to be declared hence after the declaration of the results, B. A. and B. Com admission process will be started whether online or offline regularly as per the University guidelines. It was decided unanimously.

Agenda No. 6:- Regarding the preparation of syllabus for the Short Term Courses and Certificate Courses.

The Short Term Courses and the Certificate Courses syllabus should be designed by the course coordinator for the session 2021-22. The two short term courses and certificate courses for each semester should be taken in a year. It was decided by all.

Agenda No. 7:- Regarding the Admission process of the 11<sup>th</sup> class.

Prof. R. B. Nagarare told to the members, after the declaration of the 10<sup>th</sup> class result, the admission process of the 11<sup>th</sup> class will be started as per the online of offline mode. It was accepted by all.

**Agenda No. 8:-** Any other matter with the permission of chair.

Proceeding:- a) Mr. S. M. Nandagawali, offi. Principal, and President of the Staff Council, told the members to prepare the records of cell activities, cell committees, Academic Calendar, etc, and that record is necessary for AQAR.

- b) Mr. N. P. Singade, Vice Principal, told the members to conduct the Bridge courses and Remedial courses whether online or offline as per the time table.
- c) As there was no matter to discuss, the meeting adjourned with the vote of thanks by Dr. J. K. Jangale, Secretary, Staff Council.

Dr. J. K. Jangale

Secretary Staff Council Dr. L.D. Balkhande College of Arts and Commerce, Pauni, Dist.- Bhanding

Principal Prof. S. M. Nandagawali

Officiating Principal Dr. L. D. Balkhande College of Arts and Commerces Pauni, Dist. Bhandara

## Compliances of the minutes of meeting held on 05-07-2021

Sr.	<u>Agenda</u>	<u>Compliances</u>
No.		7. 1 11 1
1	Preparation of the Departmental Planning in the	It was decided unanimously to
	session 2021-22.	prepare Departmental Planning and
		to take departmental meeting. The activities should be conducted
	Demonstration and submining of the Demonstrate	according to the planning.  The Departmental record is prepared
2	Preparation and submission of the Departmental Record in the session 2021-22.	and submitted by the faculties to
	Record in the session 2021-22.	their departmental file.
3	Pagarding Admissions of D. A. & D. Com. in the	B. A. I Sem 220 (M-90, F-130)
3	Regarding Admissions of B. A. & B.Com. in the session 2021-22.	B. A. III Sem174 (M-64, F-110)
	SESSION 2021-22.	B. A. V Sem157 (M-53, F-104)
		B. Com. I Sem 80 (M-36, F-44)
		B. Com. III Sem 66 (M-24, F-42)
		B. Com. V Sem 89 (M-30, F-59)
4	Short Term Courses and Certificate Courses	The Short Term Courses and
	syllabus preparation.	Certificate Courses syllabus is
		prepared by the course coordinator
		and decided to conduct two short
		term course and certificate course in
	at the state of th	a year.
5	Regarding 11 <sup>th</sup> & 12 <sup>th</sup> class admission.	11 <sup>th</sup> Class Arts - 62 (M-45, F-17)
		12 <sup>th</sup> Class Arts- 77 (M-45, F-32)
6	Any other matter with permission of the chair	The record of Cell Activities, Cell
	i) Record of Cell Activities, Cell Committees, &	Committees & Academic Calendar
	Academic Calendar	is prepared by the faculties.
	ii) The preparation work of AQAR	The preparation work of AQAR is
	iii) Record of Bridge Courses and Remedial	going on.
	Courses	The record of Bridge Courses and
		Remedial Courses is prepared by the faculties.
		racurres.

Staff Council
Dr. L.D. Balkhande College of Arts and
Commerce, Pauni, Dist.- Bhandara

Officiating Principal
Dr. L. D. Balkhande
Coliege of Arts and Commerce
Pauni, Dist. Bhandara

#### **Staff Council**

#### NOTICE

The Second meeting of the Staff Council for the session 2021-22 will be held on 12-11-2021 at 11.30 am, under the chairmanship of Mr. S. M. Nandagawali, officiating Principal, Dr. L. D. Balkhande College of Arts and Commerce Pauni, Dist. Bhandara, in Principal's cabin. All the members are informed to remain present for the meeting.

The Agenda of the meeting is as follows:-

- 1) Discuss and confirm the minutes of the previous meeting of staff council held on 05-07-2021.
- 2) Regarding the compliance of the previous meeting of staff council held on 05-07-2021.
- 3) Regarding the Subjects Books for the session 2021-22.
- 4) Regarding the work of Disciplinary committee.
- 5) Regarding the NSS camp in the session 2021-22.
- 6) Regarding Personal Time table of the concerning teachers for the session 2021-22.
- 7) Regarding the record of AQAR for the session 2020-21.
- 8) Regarding Practical Books and Assignments Books for Internal Assessment.
- 9) Any other matter with the permission of chair.

#### **Arts Faculty**

1] Mr. N. P. Singade (Vice Principal)

2] Mr. M. G. Wahane

3] Mr. S. P. Gajbhiye

4] Mr. N. **Q**. Jadhav

5] Dr. J. K. Jangale

6] Mr. V. A. Meshram

Signature

## Librarian

1] Dr. Ku. S.S. Shambharkar

## Junior College

1] Mr. R.B.Nagarare

2] Mr. B.K.Shobhane

3] Mr. M.K.Lothe

## **Teachers on Clock Hour Basis**

1] Dr. S. B. Bagade

2] Mr. P. K. Khobragade

3] Mr. T. P. Shende

4] Mr. S. R. Ramteke

5] Mr. L. P. Bankar

6] Ku. S.M. Ambade

7] Dr. M. M. Bansu

8] Mr. A. D. Pillewan

9] Mr. V. D. Hatolkar

10] Mr. M. R. Meshram

11] Ku. C.B. Chandurkar

12] Ku. A.A. Sarve

13] Ku.C.G. Gajghate

Date: 12/11/2021

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Dr. J. K. Jangale

Secretary Staff Council

Dr. LD. Balkhande College of Arts and
Commerce, Pauni, Dist. Bhandas

## **Minutes**

Date: - 12/11/2021

Time:- 11.30 am.

The Second meeting of the Staff Council for the session 2021-22 is held on 12-11-2021 at 11.30 am. under the chairmanship of Mr. S. M. Nandagawali, officiating Principal, Dr. L. D. Balkhande College of Arts and Commerce Pauni, Dist. Bhandara, in the Principal's cabin. All the members were present in the meeting.

## **Arts Faculty**

1] Mr. N. P. Singade (Vice Principal)

2] Mr. M. G. Wahane

3] Mr. S. P. Gajbhiye

4] Mr. N. **G**. Jadhav

5] Mr. V. A. Meshram

Signature

Librarian

1] Dr. Ku. S.S. Shambharkar

Junior College

1] Mr. R.B.Nagarare

2] Mr. B.K.Shobhane

3] Mr. M.K.Lothe

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### **Teachers on Clock Hour Basis**

1] Dr. S. B. Bagade

2] Mr. P. K. Khobragade

3] Mr. T. P. Shende

4] Mr. S. R. Ramteke

5] Mr. L. P. Bankar

6] Ku. S.M. Ambade

7] Dr. M. M. Bansu

8] Mr. A. D. Pillewan

9] Mr. V. D. Hatolkar

10] Mr. M. R. Meshram

11] Dr. A. A. Sarve

12] Miss. C. B. Chandurkar

13] Miss. C. G. Gajghate

Agenda No. 1:- Discuss and confirm the minutes of the previous meeting of staff council held on 05-07-2021 were approved which as follows.

i) The Action taken Report/Compliance of the previous meeting held on 05-07-2021.

ii) Preparation of the Departmental Planning in the session 2021-22.

iii) Preparation and submission of the Departmental Record in the session 2021-22.

iv) Regarding Admissions of B. A. & B.Com. in the session 2021-22.

v) Short Term Courses and Certificate Courses syllabus preparation.

vi) Regarding 11<sup>th</sup> & 12<sup>th</sup> class admission.

Agenda No. 2:- The Principal assured about the compliances of the minutes of Previous meeting held on 05-07-2021.

Agenda No. 3:- Regarding the Subjects Books for the session 2021-22..

It was decided unanimously to order the department wise subjects books along with Reference books for UG students and Competitive Exams books for students in the library.

Agenda No. 4:- Regarding the work of Disciplinary Committee during the year.

It was decided unanimously to follow strictly the rules and regulation of the college Disciplinary Committee and those who are not follow the rules of it should be punished by the committee.

Agenda No. 5:- Regarding the NSS camp in the session 2021-22.

Mr. N. P. Jadhav, NSS program officer told the members to survey the nearer four/ five villages for the camp and then decided to adopt one of them as the adopt village for camp. It was decided by all to arrange the NSS camp in the second week of February, 2022.

**Agenda No. 6:-** Regarding Personal Time table of the concerning teachers for the session 2021-22.

The principal told the teachers to prepare the personal time table to their concerning subjects and submit it as early as possible. It was decided by all.

Agenda No. 7:- Regarding the record of AQAR for the session 2020-22

The IQAC co-ordinator, Mr. S. M. Nandagawali told the members to submit the record of AQAR as early as possible. The principal asked the teachers to prepare the relevant documents for the submission of AQAR. It was decided unanimously.

**Agenda No. 8:-** Regarding Practical Books and Assignments Books for Internal Assessment.

It was decided by all that the class teachers will be distributed and submitted the practical books and assignments books of the concerning class.

Agenda No. 9:- Any other matter with the permission of chair.

**Proceeding:-** a) Mr. S. M. Nandagawali, off. Principal and President of the Staff Council told to Mr. N. P. Jadhav for conducting internal exams of the college. And told to all about the preparation of death anniversary programme of Dr. L. D. Balkhande Sir, founder of the college.

b) Mr. N. P. Singade, vice principal, told the members to update the daily diary and attendance regularly. It was decided by all.

c) As there was no matter to discuss, the meeting adjourned with the vote of thanks by Dr. J. K. Jangale, Secretary, Staff Council.

Officiating Principal
Dr. L. D. Balkhande
College of Arts and Commerce
Pauni, Dist. Bhandara
Principal

Prof. S. M. Nandagawali

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Staff Council

Dr. L.D. Balkhande College of Arts and
Commerce, Pauni, Dist. Bhandara

## Compliances of the minutes of meeting held on 12-11-2021

Sr.	Agenda	Compliances
No.	<u></u>	
1	Regarding the Subject Books for the session 2021-22.	The college is ordered the Department wise Subjects Books along with Reference books and Competitive Exams books for UG students in the library.
2	Regarding the work of Disciplinary Committee	The Disciplinary Committee is prepared by the college and decided unanimously to follow strictly the rules and regulations of the Disciplinary committee. Those who are not follow the rules and regulations should be punished by the committee members.
3	Regarding the NSS Camp in the session 2021-22	The NSS programme officer is decided Ran Pouna village for the seven days camp on first week of March, 2022.
4	Regarding Personal Time Table of the concerning teachers for the session 2021-22.	The personal time table is prepared by the faculty and submitted it to the Principal and the Department file.
5	Regarding the record of AQAR for the session 2020-21	The preparation work of AQAR is going on.
6	Regarding Practical Books and Assignment Books for Internal Assessment	The Practical books and Assignment books are distributed among students by the faculty and students submitted it to the concerning teachers for internal assessment.
7	Any other matter with permission of the chair i) Regarding the college Internal Exam. ii) Updating of daily diary and attendance iii) Preparation of death anniversary programme of Dr. L.D. Balkhande Sir, Founder Secretary of the college.	The Internal Exam of the college is conducted by the Exam in-charge. The record of daily diary and attendance is updating regularly by the teachers.  The preparation of death anniversary programme of Dr. L. D. Balkhande sir, (Founder Secretary) is prepared by the faculty.

Secretary

Staff Council
Dr. L.D. Balkhande College of Arts and
Commerce, Pauni, Dist.- Bhandara

Officiating Principal
Dr. L. D. Balkhande
College of Arts and Commerce
Pauni, Dist. Bhandara

The **Third** meeting of the **Staff Council** for the session **2021-22** will be held on **22-01-2022** at 11.30 am, under the chairmanship of **Mr. S. M. Nandagawali**, officiating Principal, Dr. L. D. Balkhande College of Arts and Commerce Pauni, Dist. Bhandara, in Principal's cabin. All the members are informed to remain present for the meeting.

The Agenda of the meeting is as follows:-

- 1) Discuss and confirm the minutes of the previous meeting of staff council held on 12-11-2021.
- 2) Regarding the compliance of the previous meeting of staff council held on 12-11-2021.
- 3) Regarding the B. A. I Sem. & B. Com. I Sem. University Exam to be conducted in the college for the session 2021-22.
- 4) Regarding the preparation of National E-Conference conducted by Music Dept. on 28 & 29<sup>th</sup> January, 2022.
- 5) Regarding the preparation of Renaming Ceremony of the college on 14<sup>th</sup> Feb. 2022
- 6) Regarding the preparation of AQAR records for the session 2020-21.
- 7) Regarding the achievements of teachers and students during the session 2020-21.
- 8) Regarding the CHB appointments for the session 2021-22.
- 9) Regarding the recognition of award by the University to College Magazine for the session 2019-20
- 10) Any other matter with the permission of chair.

Arts	Facu.	lty
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11 Mr. N. P. Singade (Vice Principal)

2] Mr. M. G. Wahane

3] Mr. S. P. Gajbhiye

4] Mr. N. Q. Jadhav

5] Mr. V. A. Meshram

#### Librarian

1] Dr. Ku. S.S. Shambharkar

#### Junior College

1] Mr. R.B.Nagarare

2] Mr. B.K.Shobhane

3] Mr. M.K.Lothe

Signature

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#### **Teachers on Clock Hour Basis**

- 1] Dr. S. B. Bagade
- 2] Mr. P. K. Khobragade
- 3] Mr. T. P. Shende
- 4] Mr. S. R. Ramteke
- 5] Mr. L. P. Bankar
- 6] Ku. S.M. Ambade
- 7] Dr. M. M. Bansu
- 8] Mr. A. D. Pillewan
- 9] Mr. V. D. Hatolkar
- 10] Mr. M. R. Meshram
- 11) Dr. A. A. Sarve
- 12) Miss. C. B. Chandurkar
- 13) Miss. C. G. Gajghate

Date: 19/01/2022

## **Minutes**

Date: - 22/01/2022

Time:- 11.30 am.

The Third meeting of the Staff Council for the session 2021-22 is held on 22-01-2022 at 11.30 am. under the chairmanship of Mr. S. M. Nandagawali, officiating Principal, Dr. L. D. Balkhande College of Arts and Commerce Pauni, Dist. Bhandara, in the Principal's cabin. All the members were present in the meeting.

## **Arts Faculty**

- 1] Mr. N. P. Singade (Vice Principal)
- 2] Mr. M. G. Wahane
- 3] Mr. S. P. Gajbhiye
- 4] Mr. N. G. Jadhav
- 5] Mr. V. A. Meshram

## Signature

Librarian

1] Dr. Ku. S.S. Shambharkar

## Junior College

- 1] Mr. R.B. Nagarare
- 2] Mr. B.K.Shobhane
- 3] Mr. M.K.Lothe

**Teachers on Clock Hour Basis** 

- 1] Dr. S. B. Bagade
- 2] Mr. P. K. Khobragade
- 3] Mr. T. P. Shende
- 4] Mr. S. R. Ramteke

5] Mr. L. P. Bankar

61 Ku. S.M. Ambade

7] Dr. M. M. Bansu

8] Mr. A. D. Pillewan

9] Mr. V. D. Hatolkar

10] Mr. M. R. Meshram

11] Dr. A. A. Sarve

12] Miss. C. B. Chandurkar

13] Miss. C. G. Gajghate



**Agenda No. 1:-** Discuss and confirm the minutes of the previous meeting of staff council held on 12-11-2021.

- i) Regarding the compliance of the previous meeting of staff council held on 12-11-2021.
- ii) Regarding the B. A. I Sem. & B. Com. I Sem. University Exam to be conducted in the college for the session 2021-22.
- iii) Regarding the preparation of National E-Conference conducted by Music Dept. on 28 & 29<sup>th</sup> January, 2022.
- iv) Regarding the preparation of Renaming Ceremony of the college on 14<sup>th</sup> Feb. 2022
- v) Regarding the preparation of AQAR records for the session 2020-21.
- vi) Regarding the achievements of teachers and students during the session 2020- 21.
- vii) Regarding the CHB appointments for the session 2021-22.
- viii) Regarding the recognition of award by the University to College Magazine for the session 2019-20.
- ix) Any other matter with the permission of chair.

**Agenda No. 2:-** The Principal assured about the compliances of the minutes of previous meeting held on 12-11-2021.

**Agenda No. 3:-** Regarding the B. A. I Sem. & B. Com. I Sem. University Exam to be conducted in the college for the session 2021-22.

The Principal told to members to take B. A. I sem. & B. Com. I sem. exam in online or offline mode. Mr. N. P. Singade, exam-incharge told that paper setting of the concerning subjects should be done by the class teacher. It was decided unanimously to submit the papers before 5<sup>th</sup> February. 2022.

**Agenda No. 4:-** Regarding the preparation of National E-Conference conducted by Music Dept. on 28 & 29<sup>th</sup> January, 2022.

The Principal told the members to work collectively for the preparation of the National e- Conference. Mr. Sharad Gajbhiye, Head, Music Dept. told the members to write and submit their research papers for the national e-conference conducted by Music Department. It was decided unanimously to submit their papers before 26<sup>th</sup> January, 2022.

Agenda No. 5:- Regarding the preparation of Renaming Ceremony of the college on 14th Feb. 2022

The Principal told the members as per the upcoming notification given by the University/Govt., the College Renaming ceremony programme planning should be done. It was decided by all.

**Agenda No. 6:-** Regarding the preparation of AQAR records for the session 2020-21.

The IQAC co-ordinator, Mr. M. G. Wahane told the members to submit the record of AQAR as early as possible. The principal asked the teachers to prepare the relevant documents for the submission of AQAR. It was decided unanimously.

Agenda No. 7:- Regarding the achievements of teachers and students during the session 2020-21.

The principal asked the teachers to collect the students and teachers achievements records into various levels. It was decided unanimously.

**Agenda No. 8:-** Regarding the CHB appointments for the session 2021-22.

The Principal told the CHB teachers to introduce themselves. The CHB Teachers from Arts and Commerce faculty introduction should be done. It was accepted by all.

**Agenda No. 8:-** Regarding the recognition of award by the University to College Magazine for the session 2019-20.

Dr. Swati Shambharkar, Librarian, and college Magazine in-charge, got the inspirational award from the University to the college magazine. The principal told the members to write articles and collect writing work from the students for the next year college magazine. It was accepted by all.

Agenda No. 9:- Any other matter with the permission of chair.

**Proceeding:-** a) Mr. S. M. Nandagawali, off. Principal and President of the Staff Council told to Dr. Swati Shambharkar for conducting the record of internal exams of the college.

b) Mr. N. P. Singade, vice principal, told the members to update the daily diary and attendance regularly. It was decided by all.

c) As there was no matter to discuss, the meeting adjourned with the vote of thanks by Dr. J. K. Jangale, Secretary, Staff Council.

Dr. J. K. Jangale Secretary

LD. Balkhande College of Missand Collino September Shands Principal
Prof. S. M. Nandagawali
Officiating Principal
Dr. L. D. Balkhande
College of Arts and Commerce
Pauni, Dist. Bhandara

## Compliances of the minutes of meeting held on 22-01-2022

Sr.	<u>Agenda</u>	Compliances
No. 1	Regarding the B. A. I Sem. & B. Com. I Sem. University Exams to be conducted in the college for the session 2021-22.	The teachers set their subjects papers for University exams of B. A. I Sem. & B. Com. I Sem. The Exam conducted in online mode from 15 <sup>th</sup> Feb. to 22 <sup>nd</sup> Feb. 2022.
2	Regarding the preparation of National E-Conference conducted by Music Dept. on 28 & 29 <sup>th</sup> January, 2022.	The National e-conference organized by Dept. of Music is successfully conducted on 28 <sup>th</sup> & 29 <sup>th</sup> January, 2022.
3	Regarding the preparation of Renaming Ceremony of the college on 14 <sup>th</sup> Feb. 2022	The college Renaming ceremony is celebrated on 14 <sup>th</sup> Feb. 2022 with Musical Concert.
	Regarding the preparation of AQAR records for the session 2020-21.	Due to extension of AQAR submission date by NAAC, the preparation work of AQAR is going on.
5	Regarding the achievements of teachers and students during the session 2020- 21.	Ku. Megha Chute and Bharat Meshram B. Com Final year students awarded by the participation at university level activities.
6	Regarding the CHB appointments for the session 2021-22.	The CHB appointeachers from Arts Faculty:- 1) Mr. Lukesh Bankar - Pali 2) Miss. Shilpa Ambade – Pali 3) Miss. C. G. Gajghate- Marathi 4) Mr. P. K. Khobragade- English 5) Mr. V. D. Hatolkar – English 6) Mr. S. R. Ramteke – Political Sci. 7) Mr. T. P. Shende- Political Sci. 8) Dr. A. A. Sarve – Sociology 9) Miss. C. B. Chandurkar- Sociology The CHB teachers from Commerce faculty:- 1) Dr. M. M. Bansu 2) Dr. S. B. Bagade 3) Mr. A. D. Pillewan 4) Mr. M. R. Meshram
7	Regarding the recognition of award by the University to College Magazine for the session 2019-20	The 'Milind', Annual Magazine of the college awarded by the University as an Inspirational Award 2019-20. Dr. S. S. Shambharkar, Convener of the Annual magazine received the award.

- Any other matter with permission of the Chair i) Regarding the college Internal Exam. ii) Updating of daily diary and attendance iii)Conduct and submit the Record of Bridge Courses and Remedial Courses for the year 2021-
- i) Dr. S. S. Shambharkar appointed the college exam-incharge and conducted the internal exams successfully for all Semesters.
- ii) The record of daily diary and attendance is updating regularly by the teachers.
- iii) The record of Bridge Courses and Remedial Courses is prepared by the faculties.

Secretary Staff Council

Dr. L.D. Balkhande College of Arts and Commerce, Pauni, Dist.- Bhandara

Officiating Principal Dr. L. D. Balkhande College of Arts and Commerce Pauni, Dist. Bhandara

The Fourth meeting of the Staff Council for the session 2021-22 will be held on 05-05-2022 at 12.00 pm, under the chairmanship of Mr. S. M. Nandagawali, officiating Principal, Dr. L. D. Balkhande College of Arts and Commerce Pauni, Dist. Bhandara, in Principal's cabin. All the members are informed to remain present for the meeting.

The Agenda of the meeting is as follows:-

- 1) Discuss and confirm the minutes of the previous meeting of staff council held on 22-01-2022.
- 2) Regarding the compliance of the previous meeting of staff council held on 22-01-2022.
- 3) Regarding the submission of the Departmental Record for the session 2021-22
- 4) Regarding the submission of the records of Cell Activities for the session 2021-22.
- 5) Regarding the preparation of AQAR records for the session 2020-21.
- 6) Regarding the preparation of Birth Anniversary of Dr. L. D. Balkhande, Late Founder Secretary of the Institution on 2<sup>nd</sup> June, 2022.
- 7) Any other matter with the permission of chair.

#### **Arts Faculty**

1] Mr. N. P. Singade (Vice Principal)

2] Mr. M. G. Wahane

3] Mr. S. P. Gajbhiye

4] Mr. N. G. Jadhav

5] Mr. V. A. Meshram

#### Librarian

1] Dr. Ku. S.S. Shambharkar

#### Junior College

1] Mr. R.B.Nagarare

2] Mr. B.K.Shobhane

3] Mr. M.K.Lothe

#### **Teachers on Clock Hour Basis**

1] Dr. S. B. Bagade

Signature

1.4.41

Bigh

2] Mr. P. Khobragade

3] Mr. T. P. Shende

4] Mr. S. R. Ramteke

5] Mr. L. P. Bankar

6] Ku. S.M. Ambade

7] Dr. M. M. Bansu

8] Mr. A. D. Pillewan

9] Mr. V. D. Hatolkar

10] Mr. M. R. Meshram

11) Dr. A. A. Sarve

12) Miss. C. B. Chandurkar

13) Miss. C. G. Gajghate

Date: 04/05/2022

Dr. J. K. Jangale Dr. L.D. Balkhande College of Arts and Commerce, Pauni, Dist.- Bhandara

## **Minutes**

Time:- 12.00 pm. Date: - 05/05/2022

The Fourth meeting of the Staff Council for the session 2021-22 is held on 05-05-2022 at 12.00 pm. under the chairmanship of Mr. S. M. Nandagawali, officiating Principal, Dr. L. D. Balkhande College of Arts and Commerce Pauni, Dist. Bhandara, in the Principal's cabin. All the members were present in the meeting.

Arts Faculty	Signature
1] Mr. N. P. Singade (Vice Principal)	
2] Mr. M. G. Wahane	grand and
3] Mr. S. P. Gajbhiye	21/2
4] Mr. N. G. Jadhav	Peller
5] Mr. V. A. Meshram	ther
Librarian	
1] Dr. Ku. S.S. Shambharkar	1.3.31
Junior College	
1] Mr. R.B.Nagarare	
2] Mr. B.K.Shobhane	/k <b>-</b>
3] Mr. M.K.Lothe	- And
Teachers on Clock Hour Basis	

1] Dr. S. B. Bagade

2] Mr. P. K. Khobragade

3] Mr. T. P. Shende

4] Mr. S. R. Ramteke

5] Mr. L. P. Bankar

6] Ku. S.M. Ambade

7] Dr. M. M. Bansu

8] Mr. A. D. Pillewan

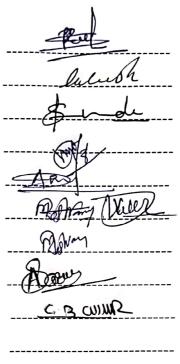
9] Mr. V. D. Hatolkar

10] Mr. M. R. Meshram

11] Dr. A. A. Sarve

12] Miss. C. B. Chandurkar

13] Miss. C. G. Gajghate



**Agenda No. 1:-** Discuss and confirm the minutes of the previous meeting of staff council held on 22-01-2022 were approved which as follows.

- i) Regarding the Action taken Report/Compliance of the previous meeting held on 22-01-2022.
- ii) Regarding the submission of the Departmental Record in the session 2021-22.
- iii) Regarding the submission of the records of Cell Activities in the session 2021-22.
- iv) Regarding the Preparation of AQAR records for the session 2020-21.
- v) Regarding the preparation of Birth Anniversary of Dr. L. D. Balkhande, Late Founder Secretary of the Institution on 2<sup>nd</sup> June, 2022.
- vi) Any other matter with the permission of the chair.

**Agenda No. 2:-** The Principal assured about the compliances of the minutes of Previous meeting held on 22-01-2022.

**Agenda No. 3:-** Regarding the submission of the Departmental Record in the session 2021-22.

It was decided unanimously to submit the department wise activity record to IQAC and one copy to their own Department file along with Departmental annual report and academic audit and activities photos.

Agenda No. 4:- Regarding the submission of the records of Cell Activities in the session 2021-22.

It was decided unanimously to submit the Cell Activity wise Notices, Reports to IQAC and one copy to their own Departmental Cell Activity file along with Cell Activities photos.

**Agenda No. 5:-** Regarding the Preparation of AQAR records for the session 2020-21.

The IQAC co-ordinator, Mr. M. G. Wahane told the members to submit the record of AQAR as early as possible. The Principal, Prof. S. M. Nandagawali asked the teachers to prepare the relevant documents for the submission of AQAR. Dr. J. K. Jangale cooperated for AQAR preparation. It was decided by all.

**Agenda No. 6:-** Regarding the preparation of Birth Anniversary of Dr. L. D. Balkhande, Late Founder Secretary of the Institution on 2<sup>nd</sup> June, 2022.

The principal told the teachers to prepare the Birth Anniversary programme of Dr. L. D. Balkhande, Late Founder Secretary of the Institution on 2<sup>nd</sup> June, 2022. On this occasion 1000/- rupees cheque will distribute to the poor and needy students and the academic meritorious students by the C.S.R. (Students Dayitva Nidhi) and Alumni Association. Scrutiny Committee appointed for the selection of the students. It was decided by all.

Agenda No. 9:- Any other matter with the permission of chair.

**Proceeding:-** a) Mr. S. M. Nandagawali, off. Principal and President of the Staff Council told to register the International Webinar of C. P. & Berar College Nagpur in collaboration with our college for 6<sup>th</sup> May, 2022. And cooperate to the webinar.

- b) Mr. S. M. Nandagawali, Principal, told the members to prepare the retirement programme of Mr. R. B. Nagrare, Jr. Lecturer of the college on 30<sup>th</sup> June, 2022.
- c) The Principal and Vice Principal told to the faculty to cooperate to Jr. College 11<sup>th</sup> class Admission process.
- d) The Principal told the faculty to submit the College Internal Exams Record to Dr. S. S. Shambharkar, Exam incharge of the college.

As there was no matter to discuss, the meeting adjourned with the vote of thanks by Dr. J. K. Jangale, Secretary, Staff Council.

Secretary

Dr. J. K. Jangale

Staff Council
Dr. L.D. Balkhande College of Arts and
Commerce, Pauni, Dist. Bhandara

Prof. S. M. Nandagawali
Officiating Principal
Dr. L.D. Balkhande
College of Arts and Commerce
Pauni, Dist. Bhandara

## Compliances of the minutes of meeting held on 05-05-2022

Sr. No.	Agenda	<u>Compliances</u>
1	Regarding the submission of the Departmental Record in the session 2021-22.	The Departmental Record is prepared and submitted by the faculty to their Departmental file and one copy to IQAC.
2	Regarding the submission of the records of Cell Activities in the session 2021-22.	The Cell Activities Record is prepared and submitted by the faculties to their departmental file and copy to IQAC.
3	Regarding the Preparation of AQAR records for the session 2020-21.	With the collaboration of all faculties, the IQAC co-coordinator Mr. M. G. Wahane, submitted the AQAR records to NAAC on 14 <sup>th</sup> May, 2022.
4	Regarding the preparation of Birth Anniversary of Dr. L. D. Balkhande, Late Founder Secretary of the Institution on 2 <sup>nd</sup> June, 2022.	On the occasion of Birth Anniversary of Late Founder Secretary, Dr. L. D. Balkhande sir, the college distributed 1000/- rupees cheque by the C.S.R. Student Responsibility Fund and Alumni Association to the poor, needy and meritorious students of the college. Total 43 students selected by the Scrutiny Committee in which 25 students cheques distributed by Students Responsibility Fund and 18 students by Alumni Association.
6	Any other matter with permission of the chair i) Regarding the registration for International Webinar of C. P. & Berar college Nagpur in collaboration with Our College. ii) Regarding the Retirement programme of Mr. R. B. Nagrare, Jr. College lecturer of the College. iii) Regarding the College Internal Exams Record.	i) The faculties of the college registered individually for the International Webinar of C. P. & Berar college Nagpur in collaboration with Our College on 6 <sup>th</sup> May, 2022. And cooperated to the Webinar. ii) The College prepared and conducted the Retirement programme of Mr. R. B. Nagrare, Jr. College lecturer of the College on 30 <sup>th</sup> June, 2022. iii) The faculties submitted their Departmental College Internal Exams Record to Dr. S. S. Shambharkar, the Exam in-charge.

(Dr. J. K. Jargales

Officiating Principal Dr. L. D. Balkhande College of Arts and Commercia Pauni, Dist. Bhandara